

European Social Fund Publicity Consent Form

Promoting the European Social Fund (ESF)

The ESF Policy and Operations Unit, within the Department of Education and Skills, would like to use your recent experience to tell others about the achievements of the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020. We call this a case study or good news story and it is used to show how the ESF is helping participants to improve their skills and move towards or into employment.

How will my story be used?

- We may use your case study in newsletters, publications, posters, leaflets, other publications/policy documents or on our website, the national website and social media accounts: this list is not exhaustive. We would like to use your photograph to accompany your case study wherever possible.
- We may use your case study in local and sometimes national newspapers.

CONSENT SECTION

Part 1 – For completion by the person giving consent

NB: If a participant is under 18 years of age, consent must be given by their parent/guardian	
Name of participant: (print name clearly)	
Name of person giving consent: (print name clearly)	
Name of course/programme	



Ireland's European Structural and Investment Funds Programmes 2014-2020

Co-funded by the Irish Government and the European Union



European Union
Investing in your Future
European Social Fund

Part 2 – Consent

Please tick (✓) the boxes below where you agree to give your consent:

I consent to:	Yes	No
Use of my case study in electronic publicity material (websites, social media)		
Use of my case study in hardcopy publications/publicity material (magazines, newsletters, books, posters, leaflets)		
Sharing of my case study with the European Commission for the purpose of publicising the impact of the ESF		
Use of my name in electronic publicity material		
Use of my name in hardcopy publications/publicity material		
Release of my name to the European Commission for use in publishing the impact of ESF		
Use of my photograph in electronic publicity material		
Use of my photograph in hardcopy publications/publicity material		
Release of my photograph to the European Community for use in publishing the impact of ESF		

I agree and understand:

- My case study may be used to promote the ESF.
- I can withdraw my consent to the ESF Managing Authority using my case study at any time, by contacting PEIL@EDUCATION.GOV.IE. However, I acknowledge that images/case studies that have previously been published, with my consent, may still be in circulation and not withdrawn.

Signature of person giving consent:

Date:

Privacy Statement

The Department of Education and Skills, as far as practicable and having regard to the resources available, provides for education and training for people resident in the State at a level appropriate to meet the needs and abilities of those people. The **main purpose** for which the Department requires the personal data provided by you is to publicise the role and achievements of the ESF and highlight the results and impact of the ESF Operational Programme.

Case studies will be retained for a two year period from the 31st December following the submission of the accounts in which the final expenditure of the relevant operation is included. You have a right to have your data or that of your child deleted. You can withdraw your consent to the ESF Managing Authority using your story/image, at any time. However, images/case studies that have previously been published, with your consent, may still be in circulation and not withdrawn.

If consent is given, your personal story may be shared with the European Commission.

Full details of the Department's data protection policy setting out how we will use your personal data or that of your child/ward's data as well as information regarding your rights as a data subject are available at <https://www.education.ie/en/The-Department/Data-Protection>.

Please see attached Privacy Notice outlining further information in relation to this form. This notice can also be found at: <https://tinyurl.com/ybh25mx>.

Privacy Notice¹

Purpose

The European Social Fund (ESF) Policy and Operations Unit will use your story to publicise the role and achievements of the ESF and to highlight the impact of the ESF Operational Programme.

Legal basis

The Common Provisions Regulation (EU) No 1303/2013² Article 115 (1)(d) provides the grounds for publicising the role and achievements of the ESF, through information and communication actions on the results and impact of the ESF Operational Programme.

Consent

Explicit consent of the data subject is required for the processing and sharing of his or her personal stories/images. The data subject has the right to withdraw the consent at any time. However, stories/images that have previously been used with consent may still be in circulation and not withdrawn.

Categories of data subject

Participants and staff of ESF co-funded activities/programmes

Categories of personal data

- Name
- Course/Programme
- Photograph/Image

Further Processing

Where the Department intends to further process your data or that of your child/ward for a purpose other than the purposes listed above, the Department will provide you prior to that further processing with information on that other purpose and with any relevant further information on the processing activity and your data protection rights.

Recipients of the data

Data Sharing

Explicit consent of the data subject is required for the sharing of his or her personal stories/images with the European Commission.

¹ Please see glossary of Data Protection terms on www.education.ie

² <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=celex%3A32013R1303>

Data Processor

n/a

Storage period

The ESF Managing Authority is required by Article 140 of EU Regulation 1303/2013³ and section 7.1 of Circular 13/2015⁴ to maintain the availability of all supporting documents regarding expenditure supported by the Funds.

In line with these requirements, all data collected and processed in the course of all Information and Communication activities relating to the ESF Programme for Employability, Inclusion and Learning 2014-2020 will be retained for a two year period from the 31st December following the submission of the accounts in which the final expenditure of the relevant operation is included.

Third Country

None of your data or that of your child/ward or the tutor's data will be transferred to a country outside of the European Economic Area i.e. the EU and Norway, Iceland and Liechtenstein.

Data Subject Rights

Please follow the <https://www.education.ie/en/The-Department/Data-Protection/Information.html> for information on your right to access your data and that of your child/ward's.

You may also exercise your right to correct your data, seek to restrict how it may be processed or object to how it may be processed. Your data or that of your child/ward's will not be used for automated decision-making or profiling, please see <http://gdprandyou.ie/wp-content/uploads/2018/03/Rights-of-Individuals-under-the-General-Data-Protection-Regulation.pdf> for a the data Protection Commissioner's Guide to Data Subject Rights.

You have a right to have your data or that of your child/ward deleted and you can withdraw your consent to the ESF Managing Authority using your story/image, at any time. However stories/images that have previously been used with your consent may still be in circulation and not withdrawn.

You have the right to lodge a complaint with the Data Protection Commissioner, please see

www.dataprotection.ie

Further Information

Further information on how the European Social Fund operates is available at <https://www.education.ie/en/The-Department/Management-Organisation/Skills-Development/European-Social-Fund.html> and <https://www.esf.ie/en/>.

³ <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=celex%3A32013R1303>

⁴ <https://www.per.gov.ie/wp-content/uploads/DPER-Circular-13-2015.pdf>



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Contact Details

The Department of Education and Skills is the data controller for the processing of your data. If you have any query in respect of this you may contact the ESF Policy and Operations Unit, by e-mail: Peil@education.gov.ie or by post to:

ESF Policy and Operations Unit
Department of Education and Skills
Block 1, Floor 3
Marlborough Street
Dublin 1 D01 RC96

The Department's Data Protection Officer may be contacted by sending an e-mail to dpo@education.gov.ie or by post to Department of Education and Skills, Data Protection Unit, Athlone, Co. Westmeath, N37 X659.