ESF PEIL 2014-2020 Complaint Form

(Please read the Complaints Procedure before completing)

1. Please provide us with your details

<table>
<thead>
<tr>
<th>Title (Mr/Mrs/Miss/Ms/if other please state):</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name:</td>
</tr>
<tr>
<td>Last Name:</td>
</tr>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>Phone number:</td>
</tr>
<tr>
<td>Email:</td>
</tr>
</tbody>
</table>

Please tick how you would like us to contact you:

Post: ☐ Phone: ☐ Email: ☐

Your Signature: ____________________________________________

Date: ______________________

2. Details of Your Complaint

Is your complaint about: Please tick a box below

- The ESF Policy and Operations Unit’s performance of its functions ☐
- The Programme Monitoring Committee ☐
- An ESF co-funded project/activity ☐

If your complaint relates to an ESF co-funded activity, please state what activity it related to: _____________________________
3. What do you wish to complain about?

Please give us the main points of your complaint.

To support your complaint, please send us copies of any relevant documentation. Include any information you think might help us. If you need more space, please use extra pages and attach them to this form.

4. What do you think the ESFMA, Programme Monitoring Committee or the ESF co-funded project/activity failed to do or did wrong?

5. Do you authorise the ESFMA to disclose your identity in its contacts with other Bodies / Programme Monitoring Committee when investigating your complaint?

Yes ☐  No ☐

Please note that any personal data provided to the ESFMA will only be used to examine the complaint and may only be shared with other Bodies to investigate the complaint with your agreement to Question 5.