

Human Capital Investment Operational Programme (2007- 2013)

Progress Report Template

*Each **Intermediate Body** (IB) in the HCI OP is required to submit a progress report at Activity Implementation Plan level to the Managing Authority once a year as follows:*

Spring: relating to the entire preceding calendar year 2013

This template sets out the reporting requirements for each Monitoring Committee meeting. The Progress Report to be completed by each IB should be brief and relate only to activity within the reporting period itself. An entry must be made under each heading, even if only to formally record no change.

N.B. Please use Font 11 "Times New Roman" only

FOR THE REPORTING PERIOD: January to December 2013

PRIORITY: No. 1 - INCREASING ACTIVATION OF THE LABOUR FORCE

ACTIVITY NAME: Labour Market Education and Training Fund ESF 1.7

1. Activity description

Provide a paragraph *briefly* describing the objectives of the Activity and its target group.

REPLY:

Objective: The fund is targeted to benefit the long-term unemployed and those under 25 years of age. It is focused on funding up-skilling and reskilling programmes delivering qualifications up to Level 6 on the National Framework of Qualifications, or equivalent, that will enhance their chances of employment or progression.

2. Significant Changes in the Operating Environment

Report on any significant changes in the operating environment that impact, either positively or negatively, on the capacity of the Activity to perform. Examples would include changes in Government policy, socio-economic trends, etc. Where no significant change has occurred, this should be indicated.

REPLY: No significant changes in the operating environment during Momentum 2013, the economy remained in recession and placing participants in jobs has been a major challenge.

3. Commentary on Activity-related progress

This section requires an overall commentary on actions within the Activity *for the period to which the report relates, 2013*. Inclusion of historical information should be avoided. Items of interest to the Monitoring Committee would include, for example:

- Any new initiatives or issues which arose *in the reporting period*;
- Any reports/studies either started or finalised/published *within the reporting period*;
- Any obstacles encountered.

Commentary should be confined to progress *within the area of Activity* only.

REPLY: No new initiatives during this period.

4. Progress in relation to physical performance indicators and targets

Statistical information relating to the reporting period should be provided in the format contained in the programme *Activity Implementation Plan*- in the table below.

A commentary on the main features of the statistical information should also be provided.

If your Activity does not lend itself to report on the Indicators by calendar year (Jan to Dec.), then please state this fact and complete the table on a mid-year to mid-year basis (e.g. June 2008 to May 2009).

PERFORMANCE INDICATORS:							
Annual and Cumulative Indicators							
A. OUTPUT							
	Region	Current period/Year: (e.g.) Jan. – Dec. 2013 as applicable			Cumulative totals 2007-2013		
		Male	Female	Total	Male	Female	Total
1. Number of Persons Trained	BMW						
	SAE						
	NAT				4445	1734	6179
B. RESULT							
	Region	Male	Female	Total	Male	Female	Total
1. Number of Persons gaining Certification	BMW						
	SAE						
	NAT						Not yet available
C. IMPACT							
	Region	Male	Female	Total	Male	Female	Total
1. % of Persons Trained in Employment or Further Education at time of follow-up Survey.	BMW						
	SAE						
	NAT						Not yet available

REPLY: Final data for Momentum 2013-14 is not yet available, it will be submitted by year end.

In addition, statistics on activity at NUTS III (i.e. Regional Authority) level should be provided in the format contained in the table below and should be gender disaggregated where appropriate. The nature of the indicators available at this level may vary from Activity to Activity (e.g. Number of people trained, number of companies assisted, etc). The type of indicator used should, therefore, be stated. Any significant development at NUTS III level should be commented on.

NUTS III Activity Indicator Report for reporting period (Jan – Dec. 2013)

Activity: <i>Number of persons trained</i>			
Indicator Used:			
Region	Total	Gender break-down	
		Male	Female
<i>Border Region</i>			
<i>Midland Region</i>			
<i>West Region</i>			
BMW Total			
<i>South East Region</i>			
<i>Mid East Region</i>			
<i>Dublin Region</i>			
<i>South West Region</i>			
<i>Mid West Region</i>			
SAE Total			
National (BMW + SAE)		4445	1734

A breakdown of data is not yet available.

Whilst IBs are free to provide *any other additional information* they feel is relevant, this should be provided *separately by way of an appendix* to the main progress report.

5. Progress with regard to expenditure

This section of the report relates to the performance of the Activity with respect to the Revised Forecast on the Financial Tables. Financial information should be provided for the reporting period, as well as cumulatively since the start of the OP, in the format contained in the tables at Annex 1.

A commentary should be provided on progress in relation to the annual and cumulative forecasts at National and BMW/SAE levels. Where cumulative expenditure to date is below 75% of forecast, Intermediate Bodies are required to provide reasons for the under-spend along with proposals for remedial action.

REPLY: A financial breakdown is not yet available. Expenditure has been 50/50 ESF and national public finance. There has been no private funding.

Table 1 – Expenditure for the Reporting Period Jan. to December 2013 (€m)

HCI OP €m	<i>Total Programme Forecast*</i>	<i>Total Programme spend</i>	<i>Expenditure as % of forecast</i>	<i>Total co- financed spend</i>	<i>EU Social Funds</i>	<i>National Public Co- financed</i>	<i>Private Co-financed</i>
<i>Source of information within financial tables</i>		<i>Column</i>		<i>Column</i>	<i>Column</i>	<i>Column</i>	<i>Column</i>
Region							
<i>Dublin</i>		0.00	0.00	0.00	0.00	0.00	0.00
<i>South East</i>		0.00	0.00	0.00	0.00	0.00	0.00
<i>Mid East</i>		0.00	0.00	0.00	0.00	0.00	0.00
<i>Mid West</i>		0.00	0.00	0.00	0.00	0.00	0.00
<i>South West</i>		0.00	0.00	0.00	0.00	0.00	0.00
SAE Total		0.00	0.00	0.00	0.00	0.00	0.00
<i>Border</i>		0.00	0.00	0.00	0.00	0.00	0.00
<i>Midland</i>		0.00	0.00	0.00	0.00	0.00	0.00
<i>West</i>		0.00	0.00	0.00	0.00	0.00	0.00
BMW Total		0.00	0.00	0.00	0.00	0.00	0.00
National (BMW + SAE)		0.00	0.00	0.00	0.00	0.00	0.00

Table 2 – Cumulative Expenditure since January 2007 (€m)

HCI OP €m	<i>Total Programme Forecast*</i>	<i>Total Programme spend</i>	<i>Expenditure as % of forecast</i>	<i>Total co- financed spend</i>	<i>EU Structural Funds</i>	<i>National Public Co- financed</i>	<i>Private Co-financed</i>
<i>Source of information within financial tables</i>		<i>Column</i>		<i>Column</i>	<i>Column</i>	<i>Column</i>	<i>Column</i>
Region							
<i>Dublin</i>		0.00	0.00	0.00	0.00	0.00	0.00
<i>South East</i>		0.00	0.00	0.00	0.00	0.00	0.00
<i>Mid East</i>		0.00	0.00	0.00	0.00	0.00	0.00
<i>Mid West</i>		0.00	0.00	0.00	0.00	0.00	0.00
<i>South West</i>		0.00	0.00	0.00	0.00	0.00	0.00
SAE Total		0.00	0.00	0.00	0.00	0.00	0.00
<i>Border</i>		0.00	0.00	0.00	0.00	0.00	0.00
<i>Midland</i>		0.00	0.00	0.00	0.00	0.00	0.00
<i>West</i>		0.00	0.00	0.00	0.00	0.00	0.00
BMW Total		0.00	0.00	0.00	0.00	0.00	0.00
National (BMW + SAE)		0.00	0.00	0.00	0.00	0.00	0.00

* See Financial Tables.

6. Data On Participants In Programme Activity Implementation Plan
(Commission Implementing Regulation 1828/2006 - Annex XXIII)

COMPLETE ALL THESE SECTIONS

6.1 NUMBER OF PARTICIPANTS PER YEAR

(People entering, those leaving, carry-over from one year to the next)

	Male:	Female:	Total:
Entrants: (a)			
Leaving: (b)			
Carry-over to next year [(a) less (b)]			
Total:			Not yet available

6.2 BREAKDOWN OF PARTICIPANTS BY GENDER

	Male:	Female:	Total:
Participants:	4445	1734	6179

6.3 BREAKDOWN OF PARTICIPANTS ACCORDING TO STATUS IN THE LABOUR MARKET

	Male:	Female:	Total:
Employed (Total number of employed, including self-employed)			
Self-employed			
Unemployed (Total number of unemployed including long-term unemployed)			
Long-term unemployed			
Inactive persons (Total number of inactive persons, including those in education, training or retirement, those having given up business, the permanently disabled, those fulfilling domestic tasks or other)			
Inactive persons in education or training			
Note: Employed + Unemployed + Inactive = Total number of Participants (by Gender)			Not yet available

6.4 BREAKDOWN OF PARTICIPANTS BY AGE

	Male:	Female:	Total:
Young people (15-24)			Not yet available
Older workers (55-64)			Not yet available

6.5 BREAKDOWN OF PARTICIPANTS BY VULNERABLE GROUPS, IN ACCORDANCE WITH NATIONAL RULES

	Male:	Female:	Total:
Minorities:			
Migrants:			
Disabled:			
Other disadvantaged people:			Not yet available

6.6 BREAKDOWN OF PARTICIPANTS BY EDUCATIONAL ATTAINMENT

	Male:	Female:	Total:
Primary or lower secondary education (ISCED 1 and 2)			
Upper secondary education (ISCED 3)			
Post-secondary non-tertiary education (ISCED 4)			
Tertiary education (ISCED 5 AND 6)			Not yet available

7. Horizontal issues

Reporting on the Horizontal Principles
 (1) Social Inclusion
 (2) Gender Equality and (3) Wider Equal Opportunities
 will be required only for the Spring Monitoring Committee meeting each year. The templates for reporting on the Horizontal Principles will be issued to IBs by the OP Managing Authority for completion in advance of Spring Monitoring Committee meetings.

SEE SEPARATE TEMPLATES

8. Compliance with EU and National policy

It is a requirement that all Programme Activity Implementation Plans comply with EU and national policy in areas such as procurement, competition, state aids etc. Confirmation of compliance should be formally recorded in the progress report with any deviations reported on specifically.

REPLY: Momentum has complied with EU and national policy requirements.

9. Added Value of ESF Interventions

Please supply a paragraph(s) explaining the benefits and giving examples of how ESF is adding value to national policies and projects, e.g. (the following are examples):

- an increase in the number of participants;
- the support of specific target groups or activities which are not covered by national programmes;
- the testing of new approaches, and/or
- the improvement of processes.

Please feel free to add any further information that might help understand how ESF adds value in Ireland.

REPLY: The Momentum programme has increased the number of participants in training. It focuses on the long-term unemployed and under 25s, raising their skills levels or reskilling, and providing them with work experience which should greatly enhance their chances of taking up job opportunities.

10. Publicity

All ESF co-funded Activities are required to comply with Social Funds information and publicity requirements (see also Section 11 of the AIP). Confirmation of compliance should be formally recorded in the progress report with any deviations reported on specifically.

Specific **examples** of compliance with the requirements should also be provided HERE (e.g. articles in the local or national papers, media, Commission visits, launches, etc).

REPLY: Compliance with Social Funds information and publicity requirements is checked on monitoring visits to training companies. Where information/publicity requirements were not met a reminder of the requirement has generally been sufficient to ensure future compliance.

11. Proposals for re-profiling of expenditure (where applicable)

Any proposal to reprofile expenditure should be contained in this section of the report and should include the rationale for doing so. Reprofiling of expenditure can only be carried out with the approval of the Monitoring Committee (and the European Commission depending on the nature of the reprofiling proposed).

N/A

12. Proposals to amend Programme Activity Implementation Plans (where applicable)

Amendments to Activity Implementation Plans require the approval of the Monitoring Committee. Any proposal to amend an existing Activity Implementation Plan should indicate the precise change sought and the rationale for doing so. A copy of the proposed new Activity Implementation Plan should also be provided.

N/A